

INVITATION TO TENDER FOR THE SUPPLY OF HUMAN ANATOMY MODEL

Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) intends to tender for the supply of thirty (30) human anatomy models for educational use.

The GIZ Office Accra now invites tenderers to submit, free of charge and without obligation on the part of GIZ, a tender based on the following terms and conditions. Non-conformity with all conditions mentioned could lead to the exclusion of the bid.

Tenders should be valid for a period of **three (3) months** after the deadline of Tender submission.

Prices shall be fixed. Prices shall be free of VAT and other public charges. Prices shall be quoted in Ghana Cedis.

All interested suppliers are required to submit **a letter, a company profile, and their quotes** according to the specifications below, to the GIZ Office Accra.

No	Item	Description/Specification	Qty	Sample
1	Human Anatomy Model	Life size anatomical model with detachable parts and organs, including base and stand. The model shall meet the following minimum specifications: - All necessary educational features (removable limbs, nerve branches, vertebral artery, herniated lumbar disc, skull, jaw, cut calvarium, suture lines, lower teeth) - Detachable internal organs including at minimum the heart, lungs, liver with gallbladder, stomach, kidneys, intestines, brain, pancreas, and bladder. - Sturdy base and stand	30	Pictures 

PLEASE NOTE:

THE CURRENCY OF YOUR OFFER SHOULD BE IN GHANA CEDIS

ALL PROSPECTIVE BIDDERS ARE REQUIRED TO PERFORM THEIR TAX OBLIGATIONS IN GHANA.

How to apply

Please submit an expression of interest as indicated below, in **three separate folders as below**.

A. Commercial Folder

- ❖ Company profile
- ❖ Valid Tax Clearance Certificate
- ❖ Valid SSNIT Clearance Certificate
- ❖ Business Registration Certificate
- ❖ Declaration of Business Ownership by General Manager (3) (Inclusion of Form A for Sole Proprietorship or Form 3 for Limited Liability)
- ❖ VAT Registration Certificate

B) Technical Folder

- ❖ Technical sheet/ offer
- ❖ Data Sheet (if Applicable)

C) Financial Folder

- ❖ Financial sheet/ offer

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NOTE: Kindly visit the link below to access the **Technical Sheet and Financial Sheet template** and other documents to be used in preparing your Technical and Financial Proposals

<https://www.giz.de/en/regions/africa/ghana/tenders>

Tender documents should be named according to the above((A) Commercial folder, (B)Technical folder and (C)Financial folder.) in a folder and Zip folder as:

Tender Number: **700021654 / G-012253-001** "Supply of Human Anatomy Model"

This tender will be accepted **ONLY** via email (gh_quotation@giz.de)

- Tender Number must be used as the email Subject
- Please note that failure to comply with the above instructions, as well as submission to other e-mail addresses than the one mentioned, will lead to the disqualification of the bid.

Bidding Conditions to all Bidders

- The deadline for submission **21.10.2026 until 11:59 PM.**
- GIZ is not responsible for the failure of electronic delivery of e-mail messages to the address provided, whether due to technological problems on the part of GIZ or the applicant.
- This invitation to tender does not bind GIZ in any way. The contractual obligation of GIZ only begins with the signing of the contract with the successful bidder. Until the contract is signed, GIZ may either abandon or cancel the award procedure, without the candidates or bidders being entitled to claim any compensation.
- All costs associated with the preparation and submission of bidders are to be borne by the bidders and cannot be reimbursed.
- Financial bids should be valid for a period of three months from the date of submission.
- Please consider your bid unsuccessful if you do not hear from us after four weeks from the deadline of submission.

"Please note that participating in a tendering process of GIZ is free of charge for bidders.

At no phase of the process is the bidder required to make any payment to GIZ or to one of its employees.

Kindly Note by sending in your offer, you are agreeing to the **GIZ General Terms and giving us the consent to process your company data.**

ONLY SHORTLISTED FIRMS WILL BE CONTACTED